

Women's Centre for Legal Aid and Counselling

Financial Statements and Independent Auditor's Report

Year Ended December 31, 2014

Women's Centre for Legal Aid and Counselling

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Independent Auditor's Report

To the General Assembly

Women's Centre for Legal Aid and Counselling

We have audited the accompanying financial statements of **Women's Centre for Legal Aid and Counselling (Not for Profit Institute)**, which comprise of the statement of financial position as of December 31, 2014, the statement of activities and change in net assets, statement of functional expenses, and cash flows statement for the year then ended, and a summary of significant accounting policies and other explanatory notes.

Management's responsibility for the financial statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with International Financial Reporting Standards and the United States of America Statements on Financial Accounting Standards applicable to not for profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with International Standards on Auditing. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the centre's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the centre's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Independent Auditor's Report "Continued"

Opinion

In our opinion, the financial statements give a true and fair view of the financial position of **Women's Centre for Legal Aid and Councelling (Not for Profit Institute)** as of December 31, 2014, its financial performance and its cash flows for the year then ended in accordance with International Financial Reporting Standards and the United States of America Statements on Financial Accounting Standards applicable to not for profit organizations.


Saba & Co.

Ramallah

February 18, 2015

Statement of Financial Position

Statement - A

As of 31 December 2014

		2014	2013
	Notes	USD	USD
Assets			
Cash on Hand and at Banks	3	347,654	514,519
Deposits with Banks Restricted for Staff Benefits	3	1,114,382	1,126,704
Pledges Receivables	4	185,320	92,593
Accounts Receivable	5	31,276	27,619
Prepaid Expenses		6,881	12,354
Properties and Equipment - net of Accumulated Depreciation	6	718,705	723,015
Total Assets		2,404,218	2,496,804
Liabilities and Net Assets			
Liabilities			
Payables and Accruals	7	164,937	240,448
Deferred Grants	8	-	207,216
Loan Payable	9	30,779	68,798
Reserves for Staff Benefits	10	1,165,226	1,029,143
Total Liabilities		1,360,942	1,545,605
Net Assets			
Unrestricted		31,725	65,951
Investment in Property, Plant and Equipment		718,705	723,015
Temporarily Restricted	13	292,846	162,233
Total Net Assets (Statement -C)		1,043,276	951,199
Total Liabilities and Net Assets		2,404,218	2,496,804

See Notes to Financial Statements

Women's Centre for Legal Aid and Counselling

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Statement of Activities

Statement - B

Year Ended 31 December 2014

		Unrestricted	Temporary Restricted	Total 2014	Total 2013
	Notes	USD	USD	USD	USD
Operating Revenues					
Grants	13	-	2,027,402	2,027,402	1,848,521
Prize from Welfare Association				-	-
In-kind Contributions		-	-	-	4,013
Other Revenues	11	53,304	-	53,304	29,893
Grants received in year 2013 for 2014 (Oxfam Novib and Bread for the World)		-	185,402	185,402	-
Grants received in year 2013 for 2014 (Oxfam Novib - Special Project)		-	21,814	21,814	-
Total Operating Revenues		53,304	2,234,618	2,287,922	1,882,427
Net Assets Released from restrictions	13	2,090,942	(2,090,942)	-	-
		2,144,246	143,676	2,287,922	1,882,427
Program Expenses					
Capacity Building		311,330	-	311,330	236,477
Research and Documentation		192,390	-	192,390	274,393
Services		713,001	-	713,001	604,539
Administration and General		327,641	-	327,641	319,825
Total Core Expenses (Statement-E)		1,544,362	-	1,544,362	1,435,234
Special Projects (Statement-E)		565,405	-	565,405	457,807
Depreciation		42,831	-	42,831	32,843
		2,152,598	-	2,152,598	1,925,884
Loss (Gain) on Currency Fluctuations		30,184	-	30,184	(5,927)
Total Expenses		2,182,782	-	2,182,782	1,919,957
Refundable Grants to Donors		-	(13,063)	(13,063)	-
Increase in Net Assets During the Year (Statement - C)		(38,536)	130,613	92,077	(37,530)

See Notes to Financial Statements

Women's Centre for Legal Aid and Counselling

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Statement of Change in Net Assets

Statement - C

Year Ended 31 December 2014

	Investment in			Total USD
	Unrestricted USD	in Property, Plant & Equipment USD	Temporary Restricted USD	
Net Assets at January 1, 2014	65,951	723,015	162,233	951,199
Excess (Deficit) for the Year (Statement - B)	(38,536)	-	130,613	92,077
Procurement of Properties and Equipment, Net of Depreciation	4,310	(4,310)	-	-
Net Assets at December 31, 2014 (Statement - A)	<u>31,725</u>	<u>718,705</u>	<u>292,846</u>	<u>1,043,276</u>
Net Assets at January 1, 2013	91,756	671,995	224,978	988,729
Excess for the Year (Statement - B)	25,215	-	(62,745)	(37,530)
Procurement of Properties and Equipment	(83,863)	83,863	-	-
Depreciation Expense	32,843	(32,843)	-	-
Net Assets at December 31, 2013 (Statement - A)	<u>65,951</u>	<u>723,015</u>	<u>162,233</u>	<u>951,199</u>

See Notes to Financial Statements

Statement of Cash Flows

Statement - D

Year Ended 31 December 2014

	2014	2013
	USD	USD
Cash Flows from Operating activities		
Cash Received from Donors	1,934,675	1,784,300
Other Revenues	53,304	33,906
Cash Paid to Suppliers and Employees	(2,090,626)	(1,691,800)
Cash Flows (Used in) Provided by Operating Activities	(102,647)	126,406
Cash Flows from Investing Activities		
Net Procurement of Properties and Equipment	(38,521)	(83,863)
Cash Flows (Used in) Investing Activities	(38,521)	(83,863)
Cash Flows from Financing Activities		
Decrease\Increase in Deposits with Banks	12,322	(104,307)
Settlement of Loan Payable	(38,019)	(34,905)
Cash Flows (Used in) Financing Activities	(25,697)	(139,212)
(Decrease) in Cash and Banks During the Year	(166,865)	(96,669)
Cash on Hand and at Banks at Beginning of Year	514,519	611,188
Cash on Hand and at Banks at End of Year	347,654	514,519
Adjustments to Reconcile Change in Net Assets to Net Cash Provided by Operating Activities		
Change in Net Assets	92,077	(37,530)
Depreciation	42,831	32,843
Provision for Severance Pay and Provident Fund, Net of Payment	136,083	31,696
(Increase)\Decrease in Accounts and Pledges Receivables	(96,384)	10,398
(Decrease)\Increase in Deferred Grants	(207,216)	11,986
(Decrease)\Increase in Payables and Accruals	(75,511)	62,382
Decrease in Prepaid Expenses	5,473	14,631
Cash Flows (Used in)\Provided by Operating Activities	(102,647)	126,406

See Notes to Financial Statements

Statement of Functional Expenses
Year Ended 31 December 2014

Statement - E

	Capacity Building USD	Research and Documentation USD	Services USD	Administration and General USD	Total USD	Special Projects USD	Total 2014 USD
Salaries and Related Expenses:							
Salaries	110,436	90,767	374,735	177,177	753,115	275,374	1,028,489
Salary Related Expenses (*)	23,990	24,399	86,467	50,635	185,491	40,887	226,378
	134,426	115,166	461,202	227,812	938,606	316,261	1,254,867
Occupancy Costs:							
Rent and Insurance	504	1,007	17,458	503	19,472	20,546	40,018
Utilities	5,034	7,321	22,405	5,775	40,535	9,732	50,267
Repairs and Maintenance	1,822	2,652	6,396	3,683	14,553	291	14,844
	7,360	10,980	46,259	9,961	74,560	30,569	105,129
Contractual Professional Services:							
Audit and Accounting Fees	-	-	-	17,473	17,473	-	17,473
Legal and Court Fees	-	-	10,618	13,383	24,001	3,214	27,215
Consultancies, Research and Training	9,110	360	12,048	7,986	29,504	17,002	46,506
Coordination & Volunteers	67,190	11,290	86,481	5,107	170,068	72,833	242,901
	76,300	11,650	109,147	43,949	241,046	93,049	334,095
Others:							
Hospitality and Workshops	36,892	16,509	27,771	16,041	97,213	41,621	138,834
Printing, Stationery and Supplies	12,722	9,238	13,852	5,825	41,637	23,726	65,363
Media and Advertising	2,000	4,913	4,574	7,600	19,087	2,326	21,413
Transportation, Perdiem and Travel	32,949	14,793	32,678	7,018	87,438	47,834	135,272
Communication	7,271	6,150	16,659	6,279	36,359	9,976	46,335
Emergency and Safehomes	-	-	195	-	195	-	195
Bank Charges	1,410	2,991	664	3,156	8,221	43	8,264
	93,244	54,594	96,393	45,919	290,150	125,526	415,676
Total Expenses (Statement - B)	311,330	192,390	713,001	327,641	1,544,362	565,405	2,109,767

(*) Salaries Related Expenses includes staff provident fund, severance pay, health insurance and staff development

See Notes to Financial Statements

Statement of Functional Expenses
Year Ended 31 December 2013

Statement - E

	Capacity Building USD	Research and Documentation USD	Services USD	Administration and General USD	Total USD	Special Projects USD	Total 2013 USD
Salaries and Related Expenses:							
Salaries	100,286	131,470	359,403	178,151	769,310	290,184	1,059,494
Salary Related Expenses (*)	23,110	36,641	67,101	68,944	195,796	29,485	225,281
	123,396	168,111	426,504	247,095	965,106	319,669	1,284,775
Occupancy Costs:							
Rent and Insurance	-	-	16,261	-	16,261	20,818	37,079
Utilities	5,843	11,574	18,267	8,952	44,636	4,375	49,011
Repairs and Maintenance	1,334	3,826	8,285	3,504	16,949	37	16,986
	7,177	15,400	42,813	12,456	77,846	25,230	103,076
Contractual Professional Services:							
Audit and Accounting Fees	-	-	-	17,734	17,734	-	17,734
Legal and Court Fees	149	-	6,742	13,343	20,234	3,041	23,275
Consultancies, Research and Trainin	-	10,780	15,753	750	27,283	5,800	33,083
Coordination & Volunteers	52,476	10,503	42,697	-	105,676	10,695	116,371
	52,625	21,283	65,192	31,827	170,927	19,536	190,463
Others:							
Hospitality and Workshops	18,170	32,353	18,050	11,837	80,410	26,019	106,429
Printing, Stationery and Supplies	3,961	14,577	12,104	2,617	33,259	20,404	53,663
Media and Advertising	1,526	3,832	1,848	2,138	9,344	6,276	15,620
Transportation, Perdiem and Travel	24,459	12,242	24,741	4,310	65,752	31,932	97,684
Communication	4,519	4,495	12,264	4,307	25,585	8,635	34,220
Bank Charges	644	2,100	1,023	3,238	7,005	106	7,111
	53,279	69,599	70,030	28,447	221,355	93,372	314,727
Total Expenses (Statement - B)	236,477	274,393	604,539	319,825	1,435,234	457,807	1,893,041

(*) Salaries Related Expenses includes staff provident fund, severance pay, health insurance and staff development

See Notes to Financial Statements

Notes to Financial Statements**Year Ended December 31, 2014****1. Organization**

Women's Centre for Legal Aid and Counselling (WCLAC) which was established in 1991, is a not for profit local Palestinian organization dedicated to the service of women in areas of law, legal education and advice and personal counselling. It carries out its educational programmes, apprising women of their rights and status under law and provides potential remedies for various forms of abuse and discrimination in cooperation with other local institutions. The Centre may assist women in obtaining appropriate legal and medical services in extreme hardship cases. In addition to its educational and service activities, the Centre carries out legal research, procedures and brochures on the subject of women's rights and law. The Centre is registered with all concerned authorities of the Palestinian National Authority.

The board of trustees has approved the financial statements in their regular meeting that occurred in February 18, 2015.

2. Summary of Significant Accounting Policies**2.1 Adoption of new and revised International Financial Reporting Standards (IFRSs)**

In the current year, The Center's management considered all new and revised Standards and Interpretations issued by the International Accounting Standards Board (IASB) and the International Financial Reporting Interpretations Committee (IFRIC) of IASB, relevant to its activities, that were issued and effective for annual reporting periods ending on 31 December 2014. The application of the new standards and interpretations has no effect on the financial position or the results of operations of the center.

2.2 Preparation of Financial Statements

The financial statements have been prepared in accordance with International Financial Reporting Standards and the Statement on Financial Accounting Standards "Financial Statements of Not-For-Profit Organizations" which establish standards for external financial reporting for not-for-profit organizations as applicable.

The Management is of the opinion that this presentation provides more information about its activities and restrictions imposed by donor contracts and contributions.

Notes to Financial Statements**Year Ended December 31, 2014****2. Summary of Significant Accounting Policies "Continued"****2.2 Preparation of Financial Statements "Continued"**

The net assets of WCLAC and changes therein are classified and reported in accordance with United States of America Statements on Financial Accounting Standards "Financial Statements of Not-for-profit Organizations", which establish standards for external financial reporting by not-for-profit organizations.

Under the provision of these standards, net assets and revenues, expenses, gains and losses are classified based on the existence or absence of donor-imposed restrictions. In order to ensure observance of limitations and restrictions placed on the use of the available resources, the accounts are maintained in accordance with the principles of fund accounting. Accordingly, net assets of WCLAC and changes therein are classified and reported as follows:

- **Unrestricted net assets** - Net assets whose use by WCLAC is not subject to donor-imposed restrictions.
- **Temporary restricted net assets** - Net assets whose use by the Centre is limited by donor-imposed stipulations that either expire by passage of time or can be fulfilled and released by actions of WCLAC pursuant to those donor-imposed stipulations.
- **Revenues** are reported as increases in unrestricted net assets unless their use is limited by donor-imposed restrictions. When a donor restriction expires, that is, when a stipulated time restriction ends or purpose restriction is accomplished, temporarily restricted net assets are classified as unrestricted net assets and reported as net assets released from restrictions.

The statement of activities is a statement of financial activities related to the current period, it is not a performance measure and does not purport to present the net income or loss for the period as would a statement of income for a business enterprise.

The statement of activities includes certain prior-year summarized comparative in total but not by net asset class, i.e. in respect to restrictions and accordingly, such information should be read in conjunction with the Association's financial statements for the prior year from which the summarized information was derived in order to have sufficient details in conformity with International Financial Reporting Standards.

Notes to Financial Statements**Year Ended December 31, 2014****2. Summary of Significant Accounting Policies "Continued"****2.3 Contributions**

Unconditional Grants and Grants with stipulations that are expected to be met are recognised as increases in temporarily restricted funds and are released to unrestricted funds over the periods necessary to match them with the costs for which they are intended to compensate, on a systematic basis.

Amounts received under conditional grants whose conditions are based on future events and actions are deferred and presented under current liabilities and are taken to the statement of activities when the related conditions are met.

Grants that are receivable as compensation for expenses or losses already incurred or for the purpose of giving immediate financial support to WCLAC with no future related costs are recognised in the statement of activities in the period in which they become receivable.

Grants whose primary condition is that WCLAC should purchase, construct or otherwise acquire non-current assets are recognised under temporarily restricted funds and released to unrestricted funds when the assets are acquired.

Government grants are not recognized until there is reasonable assurance that WCLAC will comply with the conditions attaching to them and that the grants will be received.

2.4 Foreign Currency Transactions

The financial statements are presented in U.S. Dollar being the currency of the primary economic environment in which WCLAC operates (its functional currency).

In preparing the financial statements, transactions in currencies other than the functional currency (foreign currencies) are recorded at the rates of exchange prevailing at the date of the transactions. At the date of the financial statements, monetary items denominated in foreign currencies are retranslated at the rates prevailing at that date. Non-monetary items that are measured in terms of historical cost in a foreign currency are not retranslated.

Exchange differences are recognized in the statement of activities in the period in which they arise.

Notes to Financial Statements**Year Ended December 31, 2014****2. Summary of Significant Accounting Policies "Continued"****2.4 Foreign Currency Transactions "Continued"**

Exchange rates at year end against U.S. Dollar are detailed as follows

- Transactions which are expressed or denominated in other currencies are converted into U.S. Dollar equivalent using the exchange rate prevailing on the date of the transaction.
- Assets and liabilities which are denominated or expressed in other currencies are presented at their USD equivalent using the exchange rate prevailing on December 31, 2014 as the following:

	December 31,	
	2014	2013
	U.S \$	U.S \$
Israeli Shekel	0.256	0.287
EURO	1.255	1.377

- All other assets and liabilities are presented in their USD equivalent at their historical values.
- Exchange differences arising from the translation of local currency balances is charged to the statement of activities.

2.5 Properties and Equipment

Property, plant and equipment are stated at cost net of accumulated depreciation. Depreciation is computed on a straight-line basis over the estimated useful lives of the respective assets. The yearly depreciation rates are as follows:

Building	1%
Building Improvement	15%
MIS - Computer System	20%
Office Furniture	7%
Office Equipment	20%
Vehicles	20%

When the expected recoverable amount is less than the net book value, the property, plant and equipment amount is reduced to the lower of cost or net realizable value and the difference (if any) is included in the statement of activities.

The useful lives of property, plant and equipment are reviewed at the end of each year. In case the expected useful life is different from what was determined before, the change in estimate is recorded in the following years, being as a change in estimate.

Property, plant and equipment are disposed of when there is no expected future benefit from the use of that asset.

Notes to Financial Statements**Year Ended December 31, 2014****2. Summary of Significant Accounting Policies "Continued"****2.6 Severance Pay**

The Centre provides for severance pay by accruing for one month compensation for each year of service based on the last salary paid during the year.

2.7 Provident Fund

The Centre has a defined provident fund plan, which covers all salaries employees. The contribution of the Centre and the employees is equal to 5% of their basic salaries.

2.8 Estimates and Assumptions

The financial statements include certain estimates and assumptions made by management relating to reporting of assets, liabilities, at the statement of financial position date, and the reporting of revenue, expenses, gains, and losses during the year. Actual results may differ from those estimates adopted by the Centre's management. Estimates used in the preparation of the financial statements are the useful lives of property, plant and equipment and all other provisions.

2.9 Functional Expenses

The Centre allocates its expenses on a functional basis among its various programmes and general administration. Expenses that can be identified with a specific program or administration are charged directly. Other expenses that are common to several functions are allocated between functions based on the best estimates and judgment of management.

3. Cash on Hand and at Bank

	December 31,	
	2014	2013
	USD	USD
Cash on Hand	3,970	840
Deposits with Banks (overdrawn) in Israeli Shekel	(21,625)	119,733
Deposits with Banks in US Dollar	185,779	158,311
Deposits with Banks in EURO	179,530	235,635
	<u>347,654</u>	<u>514,519</u>
Deposits with Banks in US Dollar restricted for Staff Benefits	<u>1,114,382</u>	<u>1,126,704</u>

Notes to Financial Statements

Year Ended December 31, 2014

4. Pledges Receivbles

	December 31,	
	2014	2013
	USD	USD
NGO Development Center (NDC)	-	33,800
Novib – Sida	13,116	6,712
Ministry of Foreign Affairs of Iceland (ICELAND)	-	50,000
Human Rights & International Humans Law Secretariat	46,000	-
Caritas	25,000	-
The Norwegian Representative Office (NRO)	85,000	-
Oxfam Novib- Focused Groups	16,204	2,081
Total	185,320	92,593

5. Accounts Recivable

	December 31,	
	2014	2013
	USD	USD
Advances to Employees	13,411	11,995
Others	17,865	15,624
	31,276	27,619

Notes to Financial Statements

Year Ended December 31, 2014

6. Properties and Equipment - Net of Accumulated Depreciation (Continued)

Year Ended December 31, 2013:

	Building and Building Improvement	MIS - Computer System	Office Furniture	Office Equipment	HR System	Total
Cost:						
Beginning 2013	614,730	49,250	107,757	315,986	-	1,087,723
Additions	33,360	-	7,756	38,665	4,082	83,863
Disposals	-	-	-	(967)	-	(967)
Ending 2013	<u>648,090</u>	<u>49,250</u>	<u>115,513</u>	<u>353,684</u>	<u>4,082</u>	<u>1,170,619</u>
Accumulated Depreciation:						<u>(447,604)</u>
NBV - December 31, 2013						<u><u>723,015</u></u>

Notes to Financial Statements

Year Ended December 31, 2014

7. Payables and Accruals

	December 31,	
	2014	2013
	USD	USD
Professional Fees	17,473	77,378
Payables and Accrued Expenses	147,464	163,070
	<u>164,937</u>	<u>240,448</u>

8. Deferred Grant

The balance of this account consists of grants received during the year and are designated for the budget of the next year. Composition of this account is as follows:

	December 31,	
	2014	2013
	USD	USD
Oxfam Novib	-	145,566
EED	-	61,650
	<u>-</u>	<u>207,216</u>

9. Loan Payable

In 2006, the Centre obtained a long term bank loan in the amount of U.S Dollar 265,000 to finance the cost of the building of the center. The loan is being collateralized by the building and by a deposit in the amount of USD 100,000 (Part of the Centre's deposit earmarked for staff benefits). The loan bears interest at 8.46 % per annum and the loan repayments extends for nine years starting 1 October 2006. Total amount of loan and associated interest for the nine years is USD 382,070 (principle USD 265,000 and interest USD 117,070).

Change in the loan payable during the year 2014 is as follows:

	Principle
Balance at beginning of the year	68,798
Settlement during the year, excluding interest	(38,019)
Balance at end of year	<u><u>30,779</u></u>

Notes to Financial Statements

Year Ended December 31, 2014

10. Reserve for Staff Benefits

	December 31,	
	2014	2013
	USD	USD
Employees Severance Pay	610,128	545,158
Employees Provident Fund	494,540	434,089
Vacations Allowance	60,558	49,896
	<u>1,165,226</u>	<u>1,029,143</u>

Movement on the provisions during the current year is as the following:

	Severance Pay USD	Provident Fund USD	Vacation Allowance USD
Balance at Beginning of Year	672,763	434,089	49,896
Payments	(23,200)	(12,583)	(3,682)
Provision for the Year	101,944	73,034	14,344
Balance at End of Year	751,507	494,540	60,558
Advances on Severance Pay / Staff Loans as of 31 December 2014	(141,379)	-	-
	<u>610,128</u>	<u>494,540</u>	<u>60,558</u>

11. Other Revenues

	2014	2013
	USD	USD
Interest Income	8,816	3,129
Coordination and Training Fees	23,045	13,552
Donor direct action	6,564	7,425
Sales of fixed assets	-	160
Local and private donations	1,477	2,361
Others	13,402	3,266
	<u>53,304</u>	<u>29,893</u>

Notes to Financial Statements**Year Ended December 31, 2014****12. Financial Statements, fair values and risks management****• Fair Values of Financial Assets and Liabilities:**

The carrying book values of financial assets and liabilities are not materially different from their fair values at the date of the statement of financial position.

• Operational Risk

The costs of the programs, administrative expenses as well as property, plant and equipment procurements are significantly financed by donors through donations. The management believes that the funding level in the year 2015 will be sufficient to significantly finance its disbursements and will be consistent with the funding level in the prior years. Furthermore, the management believes that the political and economic conditions prevailing in the area will not materially affect its operations.

• Credit Risk:

WCLAC credit risk is primarily attributable to its liquid funds and receivables. The credit risk on liquid funds is limited because they are placed with reputable financial institutions.

• Interest Rate Risk

WCLAC interest rate risk arises from the possibility that changes in market interest rates may affect the value of its interest bearing assets. The management of WCLAC usually monitors the fluctuation in interest rates in every individual currency in order to maximize the benefits from placements.

• Currency Risk:

Currency risk arises from the possibility that changes in the exchange rates may affect negatively the value of the financial assets and liabilities in case WCLAC does not hedge its currency exposure by means of hedging instruments. The management usually distributes its liquid assets over its functional currencies to minimize any possible loss from currency rates fluctuation.

Notes to Financial Statements

Year Ended December 31, 2014

12. Financial Statements, fair values and risks management "Continued"

Financial assets and financial liabilities by functional currency are described in the table below. Foreign currency amounts are shown in U.S. Dollar equivalent at the rate of exchange prevailing on balance sheet date:

	NIS	USD	EURO	Total
Cash on Hand and at Banks	(17,655)	185,779	179,530	347,654
Deposits with Banks Restricted for Staff Benefits	-	1,114,382	-	1,114,382
Pledges Receivables	-	185,320	-	185,320
Accounts Receivable	-	31,276	-	31,276
Prepaid Expenses	-	6,881	-	6,881
Total Financial Assets	(17,655)	1,523,638	179,530	1,685,513
Payables and Accruals	-	164,937	-	164,937
Loan Payable	-	30,779	-	30,779
Reserves for Staff Benefits	-	1,165,226	-	1,165,226
Total Financial Liabilities	-	1,360,942	-	1,360,942
Position	(17,655)	162,696	179,530	324,571
Effect of change in currency exchange rate of +10% or -10% is:	(1,766)	-	17,953	16,187

Notes to Financial Statements

Year Ended December 31, 2014

13. Releases from temporary restricted assets and deferred grants by funding source for the year ended 31 December 2014 is as follows:

	Deferred and Unexpended	Grants	Grants	Restricted	Available	Releases		Funds Released	Refundable	Unexpended
	Grants as of	Received During	Receivables	Grants for 2014	Grants 2014	Expenses	Fixed Assets	in 2014	Grants	Grants as of
	1-Jan-14	the Year	2014	Grants for 2014	Grants 2014	Expenses	Fixed Assets	in 2014	Grants	31-Dec-14
	USD	USD	USD	USD	USD	USD	USD	USD	USD	USD
Core Grants:										
Broederlijk delen	-	52,400	-	52,400	52,400	52,400	-	52,400	-	-
The Norwegian Representative Office (NRO)	-	424,763	85,000	509,763	509,763	494,086	15,677	509,763	-	-
Bread for the World - (EED)	61,650	145,080	-	145,080	206,730	203,010	3,720	206,730	-	-
Caritas	8,921	112,804	25,000	137,804	146,725	146,725	-	146,725	-	-
The Federal Republic of Germany	13,063	-	-	-	13,063	-	-	-	13,063	-
Oxfam NOVIB	123,752	-	16,204	16,204	139,956	133,493	6,463	139,956	-	-
Ministry of Foreign Affairs of Iceland (ICELAND)	-	50,000	-	50,000	50,000	50,000	-	50,000	-	-
Dan Church Aid	-	26,960	-	26,960	26,960	26,960	-	26,960	-	-
Drosos	-	129,049	-	129,049	129,049	33,669	-	33,669	-	95,380
Open Society Institute (OSMENA)	-	50,000	-	50,000	50,000	35,000	-	35,000	-	15,000
Canada Fund	-	25,568	-	25,568	25,568	22,338	-	22,338	-	3,230
Women's World Day of Prayer	-	40,494	-	40,494	40,494	40,494	-	40,494	-	-
Human Rights & International Humans Law Secretariat	-	184,000	46,000	230,000	230,000	226,692	3,308	230,000	-	-
French Consulate	-	15,250	-	15,250	15,250	8,250	-	8,250	-	7,000
UNDP	-	30,000	-	30,000	30,000	13,082	-	13,082	-	16,918
	207,386	1,286,368	172,204	1,458,572	1,665,958	1,486,199	29,168	1,515,367	13,063	137,528
Other Grants / Special Projects:										
Oxfam Novib (EU)	64,934	209,759	-	209,759	274,693	248,933	-	248,933	-	25,760
Soros- IHL	6,719	-	-	-	6,719	-	-	-	-	6,719
OSI-IHL	43,992	-	-	-	43,992	40,474	-	40,474	-	3,518
OSI -Broken Families	5,895	-	-	-	5,895	-	-	-	-	5,895
Drosos	-	50,951	-	50,951	50,951	41,506	9,445	50,951	-	-
DCA - Inheritance	18,709	214,433	-	214,433	233,142	119,716	-	119,716	-	113,426
Oxfam NOVIB	21,814	-	-	-	21,814	21,814	-	21,814	-	-
Novib -SIDA	-	80,571	13,116	93,687	93,687	92,962	725	93,687	-	-
	162,063	555,714	13,116	568,830	730,893	565,405	10,170	575,575	-	155,318
Total Funded by Temporary Restricted	369,449	1,842,082	185,320	2,027,402	2,396,851	2,051,604	39,338	2,090,942	13,063	292,846

Notes to Financial Statements
Year Ended December 31, 2014

Core Expenditures

Actual Expenses versus Budget

Year Ended 31 December 2014

	Actual	Budget	(Over) Under Budget
	USD	USD	USD
Salaries and Related Expenses:			
Salaries	753,115	714,949	(38,166)
Salary Related Expenses	185,491	206,392	20,901
	938,606	921,341	(17,265)
Occupancy Costs:			
Rent and insurance	19,472	23,000	3,528
Utilities	40,535	36,500	(4,035)
Repairs and Maintenance	14,553	12,500	(2,053)
	74,560	72,000	(2,560)
Contractual Professional Services:			
Audit and Accounting Fees	17,473	20,000	2,527
Legal and Court Fees	24,001	22,000	(2,001)
Consultancies, Research and Training	29,504	38,040	8,536
Coordination & volunteers	170,068	204,950	34,882
	241,046	284,990	43,944
Others:			
Hospitality and Workshops	97,213	128,462	31,249
Printing, Stationery and Supplies	41,637	36,450	(5,187)
Media and Advertising	19,087	17,500	(1,587)
Transportation, Perdiem and Travel	87,438	133,205	45,767
Communication	36,359	23,180	(13,179)
Emergency and Safehomes	195	1,000	805
Bank Charges	8,221	8,500	279
	290,150	348,297	58,147
Administrative costs			
Total expenditures	1,544,362	1,626,628	82,266
Capital expenditures	29,168	20,500	(8,668)
Total expenditures	1,573,530	1,647,128	73,598

Notes to Financial Statements

Year Ended December 31, 2014

Capacity Building Unit

Actual Expenses versus Budget

Year Ended 31 December 2014

	Actual	Revised	(Over)
	Budget	Budget	Under
	USD	USD	Budget
			USD
Salaries and Related Expenses:			
Salaries	110,436	85,190	(25,246)
Salary Related Expenses	23,990	21,770	(2,220)
	134,426	106,960	(27,466)
Occupancy Costs:			
Rent and insurance	504	500	(4)
Utilities	5,034	6,000	966
Repairs and Maintenance	1,822	1,000	(822)
	7,360	7,500	140
Contractual Professional Services:			
Audit and Accounting Fees	-	-	-
Legal and Court Fees	-	-	-
Consultancies, Research and Training	9,110	9,480	370
Coordination & volunteers	67,190	90,400	23,210
	76,300	99,880	23,580
Others:			
Hospitality and Workshops	36,892	55,012	18,120
Printing, Stationery and Supplies	12,722	7,450	(5,272)
Media and Advertising	2,000	2,500	500
Transportation, Perdiem and Travel	32,949	57,047	24,098
Communication	7,271	4,500	(2,771)
Bank Charges	1,410	1,500	90
	93,244	128,009	34,765
Total expenditures	311,330	342,349	31,019
Capital expenditures	7,446	2,000	(5,446)
Total expenditures	318,776	344,349	25,573

Notes to Financial Statements

Year Ended December 31, 2014

Service Unit

Actual Expenses versus Budget

Year Ended 31 December 2014

	Actual	Revised	(Over)
	USD	Budget	Under
	USD	USD	Budget
			USD
Salaries and Related Expenses:			
Salaries	374,735	340,000	(34,735)
Salary Related Expenses	86,467	92,000	5,533
	461,202	432,000	(29,202)
Occupancy Costs:			
Rent and insurance	17,458	21,000	3,542
Utilities	22,405	18,000	(4,405)
Repairs and Maintenance	6,396	5,000	(1,396)
	46,259	44,000	(2,259)
Contractual Professional Services:			
Audit and Accounting Fees	-	-	-
Legal and Court Fees	10,618	7,000	(3,618)
Consultancies, Research and Training	12,048	19,900	7,852
Coordination & volunteers	86,481	86,000	(481)
	109,147	112,900	3,753
Others:			
Hospitality and Workshops	27,771	27,350	(421)
Printing, Stationery and Supplies	13,852	12,400	(1,452)
Media and Advertising	4,574	5,000	426
Transportation, Perdiem and Travel	32,678	31,750	(928)
Communication	16,659	12,510	(4,149)
Emergency and Safehoms	195	1,000	805
Bank Charges	664	1,000	336
	96,393	91,010	(5,383)
Total expenditures	713,001	679,910	(33,091)
Capital expenditures	15,677	10,000	(5,677)
Total expenditures	728,678	689,910	(38,768)

Notes to Financial Statements

Year Ended December 31, 2014

Research and Documentation Unit

Actual Expenses versus Budget

Year Ended 31 December 2014

			(Over)
	Actual	Revised	Under
	Budget	Budget	Budget
	USD	USD	USD
Salaries and Related Expenses:			
Salaries	90,767	120,859	30,092
Salary Related Expenses	24,399	43,270	18,871
	115,166	164,129	48,963
Occupancy Costs:			
Rent and insurance	1,007	1,000	(7)
Utilities	7,321	7,500	179
Repairs and Maintenance	2,652	1,500	(1,152)
	10,980	10,000	(980)
Contractual Professional Services:			
Audit and Accounting Fees	-	-	-
Legal and Court Fees	-	-	-
Consultancies, Research and Training	360	660	300
Coordination & volunteers	11,290	23,550	12,260
	11,650	24,210	12,560
Others:			
Hospitality and Workshops	16,509	32,100	15,591
Printing, Stationery and Supplies	9,238	10,600	1,362
Media and Advertising	4,913	2,000	(2,913)
Transportation, Perdiem and Travel	14,793	37,408	22,615
Communication	6,150	2,670	(3,480)
Bank Charges	2,991	2,500	(491)
	54,594	87,278	32,684
Total expenditures	192,390	285,617	93,227
Capital expenditures	1,936	3,500	1,564
Total expenditures	194,326	289,117	94,791

Notes to Financial Statements

Year Ended December 31, 2014

Administration and General Unit

Actual Expenses versus Budget

Year Ended 31 December 2014

			(Over)
	Actual	Revised	Under
	USD	Budget	Budget
	USD	USD	USD
Salaries and Related Expenses:			
Salaries	177,177	168,900	(8,277)
Salary Related Expenses	50,635	49,352	(1,283)
	<u>227,812</u>	<u>218,252</u>	<u>(9,560)</u>
Occupancy Costs:			
Rent and insurance	503	500	(3)
Utilities	5,775	5,000	(775)
Repairs and Maintenance	3,683	5,000	1,317
	<u>9,961</u>	<u>10,500</u>	<u>539</u>
Contractual Professional Services:			
Audit and Accounting Fees	17,473	20,000	2,527
Legal and Court Fees	13,383	15,000	1,617
Consultancies, Research and Training	7,986	8,000	14
Coordination & volunteers	5,107	5,000	(107)
	<u>43,949</u>	<u>48,000</u>	<u>4,051</u>
Others:			
Hospitality and Workshops	16,041	14,000	(2,041)
Printing, Stationery and Supplies	5,825	6,000	175
Media and Advertising	7,600	8,000	400
Transportation, Perdiem and Travel	7,018	7,000	(18)
Communication	6,279	3,500	(2,779)
Bank Charges	3,156	3,500	344
	<u>45,919</u>	<u>42,000</u>	<u>(3,919)</u>
Total expenditures	327,641	318,752	(8,889)
Capital expenditures	4,109	5,000	891
Total expenditures	<u><u>331,750</u></u>	<u><u>323,752</u></u>	<u><u>(7,998)</u></u>